



*Claresholm & District Chamber of Commerce*  
Box 1092, Claresholm, AB T0L 0T0

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# **TRADE FAIR**

## **February 5 & 6, 2010**

The Claresholm & District Chamber of Commerce invites you to participate in our annual Trade Fair which will be held at the Claresholm Community Centre.

There will be approx. 75 booths available for rent inside, as well as outdoor display space available for vehicles and farm implements. The booths will be 10' x 6' in size with electrical outlets available.

If you require any special requirements for equipment & accessories please indicate on the application form so arrangements can be made.

Security will be provided both on Thursday and Friday nights.

**Set Up Times:** Thursday, February 4th from 5 to 9 p.m.  
Friday, February 5th from 9 a.m. to 12 noon.

**Exhibit Hours:** Friday, Feb 5 from 1 p.m. to 9 p.m.  
Saturday, Feb 6 from 10 a.m. to 5 p.m.

There will be an exhibitors lounge available for rest periods.

All exhibitors are invited to a social get together following closing time on Friday night. This will be a great opportunity to meet the other exhibitors and do a little networking. A no host bar will be available.

We will have a few added attractions including entertainment throughout the show. A concession will also be operating during Trade Fair hours. The Chamber is striving to make this the best Trade Fair yet, so make sure to get your application in right away.

### **Early Bird Registration Draw**

If you book your booth(s) by October 30, 2009 you will be eligible for a draw to receive your Trade Fair Booth for free.

### **Door Prize Draws**

The Chamber will be drawing winners for door prizes near the end of the show on Saturday and will be happy to announce all door prize winners from participating exhibitors at this time as well.

### **First Come - First Served**

We have a huge amount of interest in our Trade Show for the coming year due to the huge success last year. Be sure to get your registration in early. Priority will be given to those who pay for their booths in full.

If you require further information:

Don Leonard, 403-625-4401

Lynda Wiebe, 403-625-5222

Kathy Davies, 403-625-4168



Clareholm & District Chamber of Commerce  
2010 Town & Country Trade Fair

**CONTRACT FOR EXHIBIT SPACE**

Exhibitor agrees to exhibit under and comply with the accompanying rules and regulations that are by reference hereby made part of this contract.

**Show Dates & Times:** Friday, February 5 1 p.m. to 9 p.m.  
Saturday, February 6 10 a.m. to 5 p.m.

Company Name \_\_\_\_\_ Contact Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

Town/City \_\_\_\_\_ Postal Code \_\_\_\_\_

Phone \_\_\_\_\_ Business \_\_\_\_\_ Home \_\_\_\_\_ Fax \_\_\_\_\_

email \_\_\_\_\_

<b>Booth Costs</b>	<b>Non Chamber</b>	<b>Chamber Member</b>
1 booth	\$275.00	\$250.00
2 booths	\$485.00	\$450.00
\$160/booth for 3rd & 4th booth, \$110/booth for 5 and over		

No. of booths required \_\_\_\_\_ Total Cost \$ \_\_\_\_\_

Deposit of \$100 enclosed Balance Due \$ \_\_\_\_\_

Full amount \$ \_\_\_\_\_ enclosed  Cheque (payable to Clareholm Chamber of Commerce

Credit card receipt will show  Money Order  VISA or MasterCard

payment to Foothills Ford. Card No. \_\_\_\_\_ Expiry \_\_\_\_/\_\_\_\_

Name and description of products/services being exhibited. \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Booth Choices (see Map) 1st Choice \_\_\_\_\_  
2nd Choice \_\_\_\_\_  
3rd Choice \_\_\_\_\_

*Note Exhibit space will be allocated at the discretion of the Chamber of Commerce*

*We hereby acknowledge that we have read the summary of rules and regulations and it is agreed that these rules and regulations form part of this contract.*

Exhibitors Signature \_\_\_\_\_ Date \_\_\_\_\_

*This page must be signed and returned along with a signed waiver on the following page to the Chamber address.*

# WAIVER OF LIABILITY AND INDEMNITY

The Claresholm and District Chamber of Commerce will exercise reasonable precaution for the protection of property of the Exhibitors, by Security Personnel, but shall assume no responsibility for loss or damage of property of Exhibitors placed in exhibit area or adjacent grounds and is discharged from all liabilities. Exhibitors shall be liable for any damages which he/she may cause to the Claresholm Community Centre.

It is understood and agreed by the Exhibitor that the Chamber of Commerce may cancel said show and may cancel this contract, if the opinion of the Chamber of Commerce, such Show would be impractical and/or inadvisable.

Exhibitors who desire insurance on their exhibits must place the same at their own expense.

The Chamber of Commerce retains the right to restrict, exclude or evict Exhibitors or Exhibits which because of their method of operation or display becomes objectionable or detracts from the general character of the Show. This includes noise, persons, things, printed matter, or anything else the Chamber of Commerce considers, in its sole discretion, to be objectionable. In the event the above-mentioned becomes necessary, the Chamber of Commerce may retain the rent paid as liquidated damages for breach of this contract.

Business Name \_\_\_\_\_

Exhibitors Signature \_\_\_\_\_ Date \_\_\_\_\_

*This page must be signed and returned along with the signed contract on the preceding page along with deposit.*



*Claresholm & District Chamber of Commerce*  
Box 1092, Claresholm, AB T0L 0T0  
fax 625-4612 or 625-2828

# RULES AND REGULATIONS

These rules and regulations become part of the Contract for Exhibit Space for the 2009 Claresholm Town & Country Trade Fair.

## Terms of Payment

- No exhibitor will be permitted space or part of exhibit space until the rental of the space has been paid in full.
- Preference will be given to those who have paid in full.
- **Free** draw for one **booth** for all those registered and paid in full by **October 30, 2009**.

## Cancellation

- Cancellation of space must be made in writing and received by the Chamber of Commerce by January 15, 2010.
- In the event such cancellation is received by the Chamber of Commerce by January 15, 2010, the full deposit will be refunded, less a \$50 cancellation fee.

## General Rules

- Exhibitors may start setting up Thursday, February 4th, 5 p.m. to 9 p.m. and/or Friday, February 5th, 9 a.m. to 12 noon. Large displays or cars must be brought into the Community Centre on Thursday, February 4th, 2010.
- The exhibitor agrees to display only products as indicated on the attached contract.
- Subletting of space is prohibited. Two or more companies may not exhibit in a single space unless approved by the Chamber of Commerce.
- The exhibitor agrees to comply with all laws and regulations provided by Municipal, Provincial and Federal governments.
- Use of video tapes and tape recorders will be permitted where appropriate to display, provided sound is maintained at no more than "conversation" level; the Chamber of Commerce reserves the right to restrict Exhibitors use of sound and other devices which may interfere with the best interest of the Trade Show as a whole.
- Exhibitors must leave displays up until 5:00 p.m. Saturday, February 6, 2010. A fine of \$100 will be charged to any and all exhibits who take down display before 5 p.m. This infraction also jeopardizes your participation in next year's Trade Fair. All booths must be dismantled and removed by 8 p.m. on Saturday.

\*\* All contracts for space and accompanying deposits **MUST BE RECEIVED BY JANUARY 16, 2009**.

**BOOTH SPONSORSHIP** - Sometimes, local community groups need booth sponsorship. If you would like to support a local non-profit group by purchasing a booth and allowing them to use it, please call Don Leonard at 403-625-4401.